



# Job Opportunity

## State Controller's Office

**Position:** Staff Programmer Analyst (Specialist)

Statewide

**Location:** Information Systems Division  
300 Capitol Mall, Suite 700, Sacramento, CA 95814

**Issue Date:** January 3, 2005

**Final Filing Date:** Until Filled

**Contact/Telephone:**

Terry Meleski, 916-323-6695

**Who May Apply:** Individuals who are currently in this classification, eligible for lateral transfer or promotion, or reachable on a certification list

**California Relay Service: 1-800-735-2929**

**Position Number(s):** 051-340-1581-011  
Reference #05-065

*Please call (916)323-3055 to request reasonable accommodations*

### Scope of the Position:

Under the general direction of a Data Processing Manager II, in the Applications Support Bureau, the incumbent will provide technical programming support for the Internet / Intranet Team. The Internet Team is responsible for the development and implementation of enterprise-wide, highly complex electronic information processing systems consisting of modern technology. The projects assigned to the team have enterprise-wide impact in the technology infrastructure including the design, development, deployment and maintenance of the Controller's Office Internet and Intranet web sites. The projects include program application and development of Internet and Intranet web enabled systems provided to the Controller's Office employees, state and local government customers, private industry partners, the constituents of California and Internet users worldwide.

### Duties and Responsibilities:

*Candidates must perform the following essential functions with or without reasonable accommodations*

#### PERFORM SYSTEM DESIGN, ANALYSIS AND PROGRAMMING ACTIVITIES

- Define system, program and data requirements for Internet and Intranet Web Programming Applications using Object Oriented Analysis and Design (OOAD) and Unified Modeling Language (UML).
- Develop web applications and provide programming to support the existing and future web enabled applications.
- Design, develop, implement and maintain complex programs using languages such as PERL, Java, JavaScript, Visual Basic .Net, C#, and Microsoft Active Server Pages .Net (ASP.Net) to interface with Oracle, DB2, and Microsoft SQL Server databases.
- Develop design specifications for Internet and Intranet Web applications, which address the business and technical impact of the project's complex technical components in terms of interoperability, security, and dependability.
- Implement and facilitate a quality assurance and control process to be used and applied to projects,



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support and consultants or contract staff deliverables.

- Obtain management approval of project scope, budget, staffing (both internal and external) and schedule.
- Develop project management work-plans. Establish and track priorities, dependencies, completion dates and monitor progress.
- Prepare feasibility studies (FSR's) and special project reports on budget, staffing, schedule, issues or changes for presentation to senior management.
- Provide direction concerning changes in priorities, project scope and schedule.
- Facilitate personal services contracts for consultants or contractors. Track time, deliverables, and expenditures for these services.
- Implement risk, change control, and issue management processes for each project.

#### PERFORM WEB PUBLISHING FUNCTIONS

- Perform web publishing on an as needed basis.
- Develop alternatives and recommend preferred solutions in coordination with the Teale Data Center, contractors, Internet Service Providers and customers.

\*\*\*\*Please note that if you are not a current or past state employee and have not taken an exam and scored in a reachable rank, then you will be unable to apply for this vacancy. To find out how to become a civil service employee, please go to [www.spb.ca.gov](http://www.spb.ca.gov).\*\*\*\*

***Applications will be screened and only the most qualified will be interviewed***

#### **How to Apply:**

**All hires will be subject to a background check.**

**For permanent positions, SROA and Surplus candidates should attach "surplus letters" to their application. Failure to do so may result in your application not being considered.**

Please submit a STD. 678 State Application and Résumé to:

#### **State Controller's Office**

Human Resources

300 Capitol Mall, Suite 619

Sacramento, CA 95814

Attn: Sally Lim- Reference #05-065 (Candidate must indicate the reference #05-019 on their résumé and in the box marked "Examination or Job Title for which you are applying" on the front page of the Employment Application, STD. 678.)